

Westford Public Library
Trustee Meeting
September 8, 2022

Meeting started at 6 pm

In attendance- Bree Drapa, Leanne Saddlemire, Vicky Ross, Pat Hechmer, Patty Pittala,
Peggy Rodgers

- 1) Public Comment- A Westford resident stopped in and commented on how valuable and appreciated the library is to the community. The library is a “crown jewel” and a “center of excellence” for our town.
The library is grateful for a comment like the one stated above- thank you!
- 2) Approve Minutes- Minutes were approved.
- 3) YTD Budget Report- We are 20% through the fiscal year and have spent 21% of budget. We continue to fine tune areas, such as fuel cost increases, to make sure our budget for this new year carries the Library through in all its goals. Fiscal year 2024 budget is also in its initial stages of planning.
- 4) Librarian’s Report- Circulation, visits and program attendance continue to increase monthly. Fall programs are developing and some programs already have waiting lists for attendance. School has started so after school programs are on the schedule. The Barn School will continue with their twice monthly visits with students. The library is sponsoring the “Meet the Candidates Forum” and Bree will be moderator on 9/23. Zoom meeting link will be available.
Fun facts- Summer Reading program had 120 kids and 10 adults participate. There were 49 programs offered throughout. 57 tickets were given away for the CV Fair. 2645 books were read which also equaled 24,571 minutes of reading time! Wow!
- 5) Building Repair and Improvements- The library roof had repairs done that replaced some missing slate shingles and eliminating any future water leak damage. Gutters will also be installed in the near future to further protect the exterior from water damage. The library exterior was fully painted and all water damaged areas repaired in the summer 2021. The library will be installing a Fire and Safety System within the building, paid for with a grant from PACIF which was offered through the VT League of Cities and Towns.

Meeting ended at 7:45 pm

Next meeting will be on October 12, 2022 at 7pm