

Westford Public Library
Trustee Meeting
June 8, 2022

Meeting started at 7 pm

In attendance- Bree Drapa, Leanne Saddlemire, Vicky Ross, Pat Hechmer, Patty Pittala,
Peggy Rodgers

- 1) Public Comment- none
- 2) Approve Minutes- Minutes were approved.
- 3) YTD Budget Report- 96% through fiscal year and have spent 98% of budget. Will stay to the budget for end of fiscal year.
- 4) Librarian's Report- Circulation for Libby was at its highest ever- this shows that the use is up, improvements have been made over time and it is a very beneficial resource. Orah Moore's photo project art opening was well attended and her photo displays and project literature are on display for the community to see. There was a Golden Dome book award breakfast for middle schoolers held at the Westford School. The 'Oceans of Possibilities' summer reading program is set to launch and sign ups start on Sat. 6/11. The program runs from June 11- Aug 31 and there are so many fun and exciting programs on the schedule. The summer reading brochure is now up on the library website or pick one up at library. Poetry Walk is set up on Maple Shade Forest and the Story Walk is set up on the school's trails. Bree met with Ben Hamlin of BVT Creative LLC web design service to review updating the library's website.
- 5) Book Sale and donation dates- The annual book sale will be held on July 4, 2022. We will again hold it outside under tents in the library parking area. Donation/drop off dates will be June 11 and 25 - from 9-11am each date. New tents for outdoor programming and events were purchased through ARPA funding.
- 6) Trails Passport Program- This popular program is set to run again this summer with 5 venues (such as the RBMH, Historical Society's new building, the covered bridge) and 10 trails. Announcements and details will be set to start by July 4th.
- 7) Building Repair and Improvements- There are several slate roof tiles missing that need to get replaced. We are getting estimates for this work. Research also continues for options and companies to use for installing gutters on the library exterior. Black River Design submitted the first of preliminary plans for review on ways to make the library accessible to all. This is the start of a long range plan for the library and the community.

Meeting ended at 9:10 pm

Next meeting will be on August 10, 2022 at 7pm at the library.