

Westford Public Library
Trustee Meeting
November 10, 2021

Meeting started at 7 pm

In attendance- Bree Drapa, Leanne Saddlemire, Vicky Ross, Pat Hechmer, Patty Pittala

- 1) Public Comment- none
- 2) Approve Minutes- some corrections made, then minutes were approved. 3) YTD Budget Report- 33% through fiscal year with 36% budget spent. Budget reflects new track lighting installed, maintenance and repair projects completed and the addition of library assistant's salary. Plans for holiday book tree donations have started so fewer books will be purchased in December.
- 4) Librarian's Report- Our circulation and visit numbers continue to grow. With the addition of now being open on Tuesdays, the community is taking advantage of all the library has to offer. With fall programming, Halloween events, Barn School visits, and more town groups using the library- Bree and Niquette keep busy. Story Time (with a craft) is indoors now and Book Group meets again on Zoom. Ideas for daytime adult programming are being discussed for Tuesday scheduling. Bree has reached out to the public for suggestions also.
With the ARPA Funds from the Dept of Libraries, the Library has purchased new folding chairs, 2 computers, a chromebook and will be replacing the basement dehumidifier which has broken.
- 5) FY23 Draft Budget- work on the FY23 Budget to be presented to the Selectboard on November 11, 2021
- 6) Community Fund updates- the application for use by Westford organizations and community groups was approved with edits made. We will announce when it has been posted and made available to those interested.

Meeting ended at 9 pm.

Next meeting will be on December 8, 2021 at 7pm at the library.