

LIBRARY TRUSTEE MEETING MINUTES

April 1, 2020

Meeting stated via Zoom conferencing @ 8 am

Present - Bree Drapa, Patricia Hechmer, Peggy Rodgers, Leanne Saddlemire, Laurie Wight

To comply with current Covid-19 restrictions, this meeting will be held via electronic conferencing. Plan is to record the meeting.. If you have an interest in attending, call 878-3725 for details.

1. No public comment

2. March 4, 2020 minutes were approved.

3. **Budget report -**

We are 75% through the fiscal year and have expended 66.7% of the budget

4. **Librarian's report -**

Due to the CoronaVirus pandemic and following guidelines from Gov. Scott and the state of VT the library was closed on March 14th and will remain so until further notice. With that said Bree has initiated several new ways to reach our patrons. She has also been busy issuing new library cards.

Circulation - A curbside pick up program has been put into place so families can still get books and other hard copy materials. 45 households and 200 items have already been checked out. The electronic circulation continues to be well used. Bree has also started to do **Virtual Storytime**. Her first episode was so amazing that she was asked to do a workshop teaching other library directors who were interested in doing the same. See the link below, which is posted on our website, to get more information on how to access these resources.

<https://docs.google.com/document/d/1KBc6AO5DrtjzOicHtpTsvTOT7T1bu839Jvk1CnqVid4/e/dit>

The WIFI access has seen “tons” of use during this time as well.

Online programs - Many continue to use Libby and there are 4 new users. The virtual storytime has been a big hit! **There were 400 views already!**

Continuing education options - Bree conducted the webinar to help others learn how to do their own virtual storytime.

The Baby Tea has also been cancelled this year. Those eligible will be invited to next year's celebration.

5. **Operational issues while library is closed**

Facilitating operational decisions as Covid-19 restrictions are announced or lifted will be either conducted via email or Zoom conferencing.

We have decided to postpone filling vacant treasurer trustee position until we can better facilitate the recruitment and interview process.

6. Building updates -

Any library project has been put on hold at this time. These include routine maintenance, rug cleaning, electrical work, water mitigation, and grant writing. Kevin Daigle, electrician, is given the go ahead to purchase new bulbs which will increase the lumen output in the library.

Meeting adjourned at 9:30 am

Next Meeting: May 6, 2020