

October 2, 2019  
Westford Library Trustees Meeting Draft Minutes

Meeting began: 7:09 PM

Present: Bree Drapa, Patricia Hechmer, Allison Hope, Beth Lane, Peggy Rodgers,  
Laurie Wight

1. No public comment.
2. September 11, 2019 meeting minutes approved as written.
3. Discussion with Michael Kirick regards lighting and other electrical improvements. Michael will return next month with a design plan. Michael has generously volunteered to do the design work pro bono.
4. Review of FY21 draft budget.
5. Finalization of library's report for annual Westford Town Report.
6. Work scheduled for late October rebuild of library ramp and entryway and mid-November installation of chimney liner and cap.

Next meeting will be on November 6, 2019

Meeting adjourned at 8:41 PM