

June 7, 2018
Westford Library Trustees Meeting
Approved Minutes

Meeting began: 7:00 PM

Present: Bree Drapa, Allison Hope, Beth Lane, Patricia Hechmer, Laurie Wight

1. Public comment - none
2. May 2, 2018 meeting minutes approved with changes.
3. Discussion focused on development of next five year plan for library. Connections, Collections, and Community will be the three pillars of the plan.
4. Fourth of July book sale logistics include getting tables from the Red Brick Meeting House and sale setup at the library. Trustees and volunteers will work on setup 7/1 and 7/2. Volunteers are also needed after the sale to cleanup and ready the library for its 7/5 opening. A request will be sent to the Town road foreman to provide a Port-a-Let for July 4th events.

5. Treasurer's Report presented and discussed.

We are 92% through the fiscal year and have expended 88.5% of the budget.

6. Librarian's Report presented and discussed.

Bree has developed a full and exciting series of events for the summer reading program, Libraries Rock. There is something for all ages, 0 to adult. Signup is once again on line. In addition to the summer reading program, the library will continue its other programs (travel talks, book group, etc.) throughout the summer. Trustees will work on obtaining paper goods and prizes for the 8/10 ice cream social.

May circulation included 197 adult hardcopy books and 190 ListenUp VT downloadable books.

Next meeting will be on August 1, 2018 (no July board mtg.)

Meeting adjourned at 8:45 PM